

# UNITE Program

## 2022 FAQ



- **What is the UNITE Program?** - The UNITE Program was initiated in 2019 and is designed to help commanders facilitate strong teams in their squadron by funding interactive and recreational activities.
- **Who can use the UNITE Program?** - All active duty military members and DoD civilians can utilize the funds. This includes those that are assigned to the 168<sup>th</sup> FW and any detachments that are stationed in the local area.
- **Is there anyone that cannot use UNITE Funds?** - The UNITE program cannot fund contractors or dependents.
- **What is funded through the UNITE Program?** - Eielson AFB Squadrons are funded \$15 per person for recreational and interactive activities. Squadrons are also funded \$5 per person for food that is served in conjunction with a recreational and interactive activity.
- **What types of programs can be funded with UNITE?** - Almost anything you can think of. Last year we had BBQs, murder mystery lunches, gold panning, axe throwing, painting and crafting classes, board game tournaments, bowling, snow tubing, hikes, 4-wheeler trips, trap shooting, boat rentals, golf and ice skating to name just a few.



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- **How do I use UNITE Funds?** - UNITE funds are exceptionally easy to use.
- Step 1 - Designate a POC for your event.
- Step 2 - Have them contact Edison Ruland at [edison.ruland.1@us.af.mil](mailto:edison.ruland.1@us.af.mil) or call 907-482-7483. You will be provided with specific training and paperwork to run the program.
- Step 3 - POC will determine the event that they would like to do and send an Event Proposal Form to Edison Ruland.
- Step 4 - The POC will receive a reviewed and signed copy of the Event Proposal Form.
- Step 5 - The POC will pass the Event Proposal form to their Commander for final approval.
- Step 6 - Enjoy your event!
- The UNITE Coordinator will work with your POC to help them plan and execute the event and will be able to handle all funds associated with your event to keep paperwork to a minimum.
- The goal is to create an enjoyable and stress-free program for your Airmen so they can refocus on the mission with renewed energy and sense of comradery.



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- **Are there any limitations to UNITE funds?** - Yes, UNITE Funds must be used in conjunction with a recreational and interactive activity. They cannot be used to purchase alcohol, equipment or in conjunction with a Squadron holiday party.
- **How do I get the most out of my UNITE funds?** - There are several ways to maximize the benefits of the UNITE funding.
  - Select POCs that will put the time in to plan the event.
  - Work with smaller groups to maximize the interaction that your Airmen have.
  - Set time aside for the event. Let your Airmen enjoy it.
  - Be a part of the event. Let your Airmen see you enjoying yourself and it can help to open them up as well.
- **UNITE and COVID-19** - The UNITE program does not have the expertise nor the authority to dictate event details based on HPCON restrictions. We can inform POC of current guidelines, but ultimately it is up to Squadron to maintain proper safety measures and obtain authorization if they exceed HPCON guidelines. We had great success in 2020 by working with smaller groups and doing multiple events for the same Squadron and Flight.

