

**Submit a resume package by one of the following 4 ways:**

1. E-mail to [354FSS.FSCA.DHA@us.af.mil](mailto:354FSS.FSCA.DHA@us.af.mil) - with "Schedule A" or "30% Vet" in the subject line
2. Hand deliver to Building 3112 (Amber Hall) Room 207
3. Mail to 354 FSS/FSCA 354 Broadway St Unit 10 Eielson AFB, AK 99702-1899
4. Or: Respond to USAJobs.gov Announcement - Apply On-Line

**TRADITIONAL HIRE VACANCY LIST**

UNIT	OFC	PP	SRS	GR	POSITION TITLE
356FS	DCOC	GS	0080	09	SECURITY SPECIALIST
ASOS	DOT	GS	0301	11	FLIGHT SIMULATOR TRAINING MANAGER
CES	CEIAP	GS	1170	7T11	REALTY SPECIALIST
COMM	SCOO	GS	0301	09	ASSET MANAGEMENT SPECIALIST
FSS	FSCA	GS	0201	9T11	HUMAN RESOURCES SPECIALIST (EMPLOYEE RELATIONS/STAFFING)
FSS	FSDE	GS	1740	09	EDUCATION SERVICES SPECIALIST
FSS	FSDE	GS	1702	08	TRAINING TECHNICIAN
FSS	FSVF	WG	7404	06	COOK
FSS	FSWP	GS	0188	09	SUPERVISORY RECREATION SPECIALIST (COMMUNITY ACTIVITIES)
FSS	FSYY	GS	0303	05	YOUTH ACTIVITIES CLERK (OFFICE AUTOMATION)
FW	CDN	GS	0080	11	SECURITY SPECIALIST
FW	CDN	GS	0080	09	SECURITY SPECIALIST
FW	IP	GS	0080	12	SECURITY SPECIALIST
FW	IP	GS	0080	09	SECURITY SPECIALIST NTE TWO YEARS
LRS	LGRDDC	GS	2101	10	SUPERVISORY TRANSPORTATION SPECIALIST

**Equal Employment Opportunity Policy:** The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

**How You Will Be Evaluated:** Your resume/application package will be evaluated for a job based on how well you meet the qualifications itemized in the OPM minimum qualifications for the subject job series and grade; and the Knowledge, Skills & abilities described in the subject position description.

**The Federal hiring process is setup to be fair and transparent.**

**Reasonable Accommodation Policy.** Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. You can request a reasonable accommodation at any time during the application or hiring process or while on the job.

**Direct Hire Authority: Exception:** While Schedule A (Individuals with Targeted Disabilities) or 30% Vets candidates are highly encouraged to apply on USAJobs, locally received applications received prior to the announcement closing date will be vetted prior to the receiving a certificate of candidates.