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The following is a list of our current vacancies AND anticipated vacancies that are being worked AND **HAVE NOT** reached the accepted Tentative Job Offer phase of the recruiting process.

These jobs will be recruited through USAJobs. They **may or may not** be posted to USAJobs at this time.

Use this as a watch list for USAJobs.com postings.

Have your resume ready-to-go

As of 3 Jan 2025

Schedule A (Individuals with Targeted Disabilities) or 30% Vets. You DO NOT have to wait for the job to be posted to USAJobs.gov

Submit a resume package by one of the following 4 ways:

1. E-mail to 354FSS.FSCA.DHA@us.af.mil - with "Schedule A" or "30% Vet" in the subject line
2. Hand deliver to Building 3112 (Amber Hall) Room 207
3. Mail to 354 FSS/FSCA 354 Broadway St Unit 10 Eielson AFB, AK 99702-1899
4. Or: Respond to USAJobs.gov Announcement - Apply On-Line

TRADITIONAL HIRE VACANCY LIST

UNIT	OFC	PP	SRS	GR	POSITION TITLE
356FS	DCOC	GS	0080	09	SECURITY SPECIALIST
CES	CEIAP	GS	1170	7T11	REALTY SPECIALIST
CONS	CCQ	GS	0303	06	UNIT PROGRAM COORDINATOR
FSS	FSCA	GS	0201	9T11	HUMAN RESOURCES SPECIALIST (EMPLOYEE RELATIONS/STAFFING)
FSS	FSDE	GS	1740	09	EDUCATION SERVICES SPECIALIST
FSS	FSHR	GS	0101	09	WORK/LIFE SPECIALIST
FSS	FSVF	WG	7404	06	COOK
FSS	FSWC	GS	1101	11	CLUB MANAGER
FSS	FSWO	GS	0188	07	RECREATION SPECIALIST (OUTDOOR ACTIVITIES)
FSS	FSWP	GS	0188	07	RECREATION SPECIALIST (COMMUNITY ACTIVITIES)
FSS	FSYY	GS	1701	09	SUPERVISORY ASSISTANT YOUTH PROGRAMS SPECIALIST
FSS	FSYY	GS	0188	09	RECREATION SPECIALIST (YOUTH ACTIVITIES)
FW	CC	GS	0301	09	EXECUTIVE ASSISTANT
FW	EO	GS	0260	12	EQUAL EMPLOYMENT SPECIALIST
FW	IGQ	GS	1801	12	IG INVESTIGATION AND INQUIRIES SPECIALIST
LRS	LGRD	GS	2131	09	FREIGHT RATE SPECIALIST
MXG	MXQ	GS	0335	09	COMPUTER ASSISTANT (OFFICE AUTOMATION)
MXS	CCQ	GS	0301	09	UNIT DEPLOYMENT MANAGER
SFS	S5	GS	0080	09	PHYSICAL SECURITY SPECIALIST

Equal Employment Opportunity Policy: The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy and gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

How You Will Be Evaluated: Your resume/application package will be evaluated for a job based on how well you meet the qualifications itemized in the OPM minimum qualifications for the subject job series and grade; and the Knowledge, Skills & abilities described in the subject position description.

The Federal hiring process is setup to be fair and transparent.

Reasonable Accommodation Policy. Federal agencies must provide reasonable accommodation to applicants with disabilities where appropriate. A reasonable accommodation is any change to a job, the work environment, or the way things are usually done that enables an individual with a disability to apply for a job, perform job duties or receive equal access to job benefits. Determinations on requests for reasonable accommodation will be made on a case-by-case basis. Under the Rehabilitation Act of 1973, federal agencies must provide reasonable accommodations when: An employee with a disability needs an accommodation to perform the essential job duties or to gain access to the workplace. You can request a reasonable accommodation at any time during the application or hiring process or while on the job.

Direct Hire Authority: Exception: While Schedule A (Individuals with Targeted Disabilities) or 30% Vets candidates are highly encouraged to apply on USAJobs, locally received applications received prior to the announcement closing date will be vetted prior to the receiving a certificate of candidates.