

This contract and price expire on 30 April 2027. Please thoroughly read, initial each statement, complete all required information, and provide valid documentation before signing this legal contract. Starting **01 May 2026**, the monthly storage lot fee will be **\$45.00**. I understand to continue to store my property, a new renewal contract must be signed and approved each year by **15 April**. If not renewed for any reason, I shall remove all my property no later than **30 April 2026**, or it will be considered abandoned property, tagged by Security Forces and removed at my expense.

1. _____ I certify I physically reside within a 100 miles radius from Eielson Air Force Base, to be eligible to store my property in the storage lot. If I move out of state or the approved radius area, I will contact Outdoor recreation immediately and make arrangements to remove my property prior to relocating. At no time, shall I hold Outdoor Recreation or staff liable for any damages, vandalism or theft that may be incurred while my property is being stored.

2. _____ Only approved vehicles registered in **my or spouse names** and with current registration and insurance and identified on this contract are authorized to be stored in my spot. All other property found stored are considered unauthorized and will be reported to Security Forces for tagging and towing purposes. I am not authorized to conduct maintenance on my equipment other than to change a tire, battery, or exterior lighting issue to safely move the item. All other repairs must be conducted offsite and at the owners cost to relocate it if necessary. I will not store personal housing or outside equipment in my spot unless it is stored inside my enclosed trailer and not accessible to others or appears to be an eyesore. Spots are not location for items other than what's registered on this contract. I will contact Outdoor Recreation for verification and prior approval to storing any other item/s not listed.

3. _____ When notified, I shall remove my property within 14 days from the storage lot fenced in area. If I am deployed, TDY, or another military service obligation, I shall provide a representative, with a notarized Power of Attorney, authorizing them to move my item. Outdoor recreation will not move or arrange removal for me. ODR shall attempt to provide at least 30 days advanced notice using my listed contacted information. I understand it is my responsibility to keep my information updated as it changes.

4. _____ I am responsible to paying the first month's payment when I sign this contract. My credit card will be billed automatically monthly. The first payment maybe will be prorated from my start date to the last day of this month. Monthly payments will be processed starting on the 1st working day of each month but not later than the 3rd. Once I decide to vacate my spot, I shall provide 7 days' notice. If I do not provide required notice, I forfeit any remaining amount for that month. With required notice, Outdoor Recreation shall provide a prorated refund back onto my credit card after the spot is vacated and inspected.

5. _____ I am responsible for maintaining my assigned spot to be clear of snow, weeds, grass, and debris directly around and under my item. Upon request and if available, Outdoor recreation may offer use of weed eater or lawnmower at no charge. ODR staff shall attempt to plow snow as close as possible, but I am responsible for all snow within my spot. Outdoor Recreation shall clear snow at my spot within 2 days of approval and assignment of this contract but is not responsible for any accumulated snow build up within my spot anytime afterwards.

6. _____ I will update all changes to my credit card on file prior to the next monthly billing cycle due date. Outdoor Recreation will attempt to notify me using the information provided on this contract, by the 7th of the month, but it is ultimately my responsibility to keep my billing information updated. **A daily late fee will be assessed in the amount of \$1 per day after nonpayment on the 7th.** This fee begins back to the 1st of that month until my payment has been processed. ODR Staff will make a second attempt by the 15th of that month using the same contact information. Late fees will continue to accrue even into the following months, until I update my credit card information, and all fees are paid in full.

7. _____ Once 30 days delinquent, my property shall be considered as abandoned. Security Forces will be notified to start appropriate actions for removal. Outdoor Recreation may request it be removed to the Security Forces storage area or not, but after being 120 days delinquent, Security forces will contact Exterior Towing services and have the item removed at the owner's cost to get it back. I understand my supervisor or Commander may be notified at any time I fail

pay required fees and charges, update payment information, found to be storing unapproved items, or park in the wrong assigned spot.

8. _____ If my card is dishonored two (2) consecutive months, Outdoor recreation reserves the right to cancel my contract, and I will be required to remove my equipment within 3 days. I understand I am still required to pay all associated billing and lates fees prior to removing my item. Failure to pay all fees will result with ODR staff restricting my family household's continued use of all ODR equipment, trips, programs, or recreational areas are require a rental or usage fee until fees are paid in full. This will be annotated in their RecTrac computer system.

9. _____ Access to the lot, in during winter months may be limited due to snow fall or bad weather. This could hinder my access to or within the lot. During snow months, if I need emergency access, it must be validated and approved by the Outdoor Recreation Director. ODR shall attempt a reasonable response to provide access to my item within 48 hours. ODR will keep the travel road clear of snow but not dig my spot out from snow pushed while plowing. I understand they are under no obligation in clearing snow directly around my item/s or assisting me in hooking up or moving my item/s at any time. Access to the lot and my assigned spot during non-snow months should be unhindered and accessible daily.

10. _____ I will keep my spot free of debris or items which could make it appear abandoned. Furniture, broken, on blocks or dissembled vehicles, fluid containers, barrels, pallets, tarps or other items not registered on this contract. This includes household items in crates, sheds, or multiple containers not being stored as well.

Before Staff can approve, you must provide permanent license plate information, valid insurance and current registration in your name to ODR Staff before contract can be approved.

Customers Printed Name: _____ Signature: _____ Date: _____

Mailing Address: _____

Affiliation (mark one): Active Duty Retired DoD Civilian Reserves Veterans ID

ID Card DoD #: _____ Squadron: _____ Duty Phone: _____

Home or Cell Phone: _____ Personal Email Address: _____

Work Email Address: _____

Type of Property (mark one):

Car Truck Motor Home Travel Trailer 5th Wheel Pontoon Boat Fish/Ski Boat Other
 Open Trailer Enclosed Trailer (What is being stored in it?) _____

Year: _____ Color: _____ Make _____ Model: _____ Size: _____ VIN: _____

License Plate #: _____ Plate State: _____ Expiration Date: _____

Insurance Company: _____ Expiration: _____ Ball Hitch Size (mark one): 1 7/8' 2" 2 5/16'

I have reviewed and validated all documentation for this customer. (ODR Staff only)

ODR Staff's Name: _____ Signature: _____ Date: _____